

Hay Creek Township Monthly Meeting Agenda  
February 6, 2023  
Zoom Meeting

I. 6:00 PM Call to Order

The February Meeting was called to order by Chair Jason Gullicks at 8:01 PM  
Jason, Mary, Larry, Scott, Dave and Lisa all present. No additional attendees.

II. Agreement on an Agenda

Added to the agenda under New Business - Assessor's Salary.

III. Public Presentations – (Citizens are welcome to bring forth any issues at this time)

None.

IV. Consent Agenda

a. Approval of the Minutes from the previous Meeting

MOTION by Larry, SECOND by Mary to approve the Minutes of the January Meeting as posted. MOTION CARRIED

b. Bills Payable

c. Account Balances

Lisa reported an early close out for January. W2's have been mailed by Barb Knudsen. Two outstanding "bills payable" and balances as circulated to Board Members (available via the Treasurer.)

- Mention of pending legislation and budgetary impact of "increased wages for board members, an increase from \$65/meeting to \$100/meeting.
- Lisa to complete "year-end" closeout in preparation of the Annual Budget
- MOTION by Mary and SECOND by Larry to approve and accept the FINANCIAL REPORT as circulated and presented.. MOTION CARRIED.

V. Reports

a. Assessments

Scott reported all township property parcels, as required to be filed and updated by February 1<sup>st</sup>, have been filed. Notices of INCREASE to be mailed to property owners. APRIL 5<sup>th</sup> will be the date of the ABATEMENT and ADJUSTMENT Public Meeting.

- 52 properties ongoing and/or under assessment
- 5 new permits for the month
- 1 expected abatement request pending
- 78 miles travelled and 70 hours posted.

b. Roads

c. Constituent Calls

- An email from Brenda, Clerk for Crofte Township, noticing/inquiring "how/why Hay Creek Township" posted a notice re: Snow Removal, to our website." Jason shared the few challenges we had and how they were addressed, plus the letter received from the County and its' posting to the site, as shared with residents.
- Mary added a call from Candace Goetz re: Tax Exemptions. Mary referred her to the County and the process in place.

- d. Planning & Zoning Committee Report, MPO, Water Board  
No Report.

VI. Unfinished Business

a. Hogan Drive Speed Bumps

Continued discussion as per the speed bumps currently in place and future applications/installations. Board members expressing concern with “liability, speed, effectiveness, safety, consistency of allowance and application...” In general, the county does not prefer, board members do not prefer- excessive speed can be/should be controlled by law enforcement. NO MOTIONS OFFERED. Probable announcement and inclusion of plans for “suggested action” during the Annual Meeting for ACTION at the April Meeting.

VII. New Business

a. Township Appraisers Contracted Salary

Following discussion of current salary and contracted services, responsibilities, tasks, timelines, continuing education requirements, alternative assessment possibilities, Scott’s perspective of costs and benefits...it was MOVED by LARRY and SECONDED by Mary to APPROVE a 4% increase plus a “cost of living adjustment/COLA” as per Annual Board Approval- the increase to be effective beginning March 2023. MOTION PASSED.

VIII. For the Good of the Order

a. Updates

b. Newsletter

- The newsletter to take the form of 2022 edition with monthly meeting dates updated- expected mailing early March.
- Dave and Mary to review and prepare addresses for mailing in advance of Annual Meeting

c. 2024 Budget

- Jason to prepare initial draft and circulate by March 1<sup>st</sup>.
- Anticipate no change to present mill levy (10 mills)

d. Annual Meeting

- March 21<sup>st</sup>, planned for Holy Cross Lutheran, confirmation pending...(Dave)
- Advertisement, to be published 10 days in advance, by March 10<sup>th</sup> (Dave)
- Agenda/Ballot, (Jason/Dave)
  - Treasurer position, 2-yrs term, OPEN, Lisa not seeking re-election.
  - Clerk position, OPEN, 2-yrs term, OPEN, would like to retire
  - Board Supervisor, 3-yr term, OPEN, Mary seeking re-election

e. Next Meeting March 1<sup>st</sup>

IX. Adjournment (Subject to Call)

MEETING ADJOURNED at 8:47 PM

Respectfully Submitted, Dave Pearce, Township Clerk