

Hay Creek Township Monthly Meeting Agenda  
January 4, 2023  
Zoom Meeting

I. 6:00 PM Call to Order

The meeting was called to order by Chair Jason at 6:02 PM. Mary, Larry, Lisa, Scott and Dave all present. Guest: Travis Jensen

II. Agreement on an Agenda

No additions or deletions

III. Public Presentations – (Citizens are welcome to bring forth any issues at this time)

Travis was present to speak to the issue of “Snow Piling in the Right of Way” His comments are included in the topic to be addressed under NEW BUSINESS.

IV. Consent Agenda

a. Approval of the Minutes from the previous Meeting

MOTION by Larry, SECOND by Mary to approve the December 22 Minutes as posted. MOTION PASSED.

b. Bills Payable

Distributed to members prior

c. Account Balances

Distributed to members prior

MOTION by Larry, SECOND by Mary to approve the Financials and Year End Balances as presented. MOTION PASSED.

\*Actual presentation and motion occurred after Old Business and before New business as Lisa’s schedule permitted.

V. Reports

a. Assessments

Scot reported February 1 as the deadline for ASSESSMENT UPDATES to be entered and on file with the County system. “We will make that deadline,” he said. No permits issued in December. 54 (new or on-going) properties under assessment. 72 miles driven and 59 hours applied. 2635 total parcels in the township.

i. Abatements

Two applications for abatement have been received since last meeting 1)William/Laurie Lengenfelder, 2)Brad/Kathleen Brown. (Both applied for under the 60% Disabled Veterans Credit.) Larry offered a MOTION, SECOND by Mary to APPROVE both

applications as presented. MOTION PASSED. (To be signed by Township Clerk, and forwarded to the County Commission)

b. Roads

No issues other than the snow piling issue to come.

c. Constituent Calls

No calls other than the snow piling issue to come.

d. Planning & Zoning Committee Report, MPO, Water Board

No reports.

VI. Unfinished Business

a. Hogan Drive Speed Bumps

Much discussion. Still waiting information from the County and legal opinions relative to liability and insurance issues...speed, accidents, maintenance, intalls/removals, signage.....remains under unfinished business.

VII. New Business

a. Pushing/Piling Snow into Right of Way

i. Consider Charging Property Owner for Removal Costs

Travis Jensen, 5610 Olive Tree, briefed the Board on the issues with the piled snow and drifting along Olive Tree Drive. Drifting, visibility, bus safety, melting, blade widening, ...all issues connected to residents dealing with the excessive snow fall. Dave, Larry and Jason to visit and see if the challenge could be abated with minimal intervention. This issue seems to be a County, Township, Ordinance enforcement conflict as addressed in the November statewide TOA newsletter.

b. Snow Pushback by County

i. Locations & Cost Share

Our county needs "snow pushback by County" intervention requests to be submitted by Friday December 6<sup>th</sup>. There appears to be 3 or 4 areas in Hay Creek Township needing attention- Dave, Larry and Jason to view on Thursday.... MOTION by Mary, SECOND by Larry to empower Larry, Jason and Dave to tour and assess township roads requiring "snow pushback." They will identify those sections requiring attention, request from the County (to be shared with all Board Members) a budget estimate, and then, to be approved, if necessary, via special meeting or as appropriate. MOTION PASSED

## VIII. For the Good of the Order

### a. Updates

Mary working on signage and visual aids for the Annual Meeting.

### b. Newsletter

Spring Newsletter being reviewed and readied for publication. Items to be included: Annual Meeting, Snow Piling, Open Positions (Lisa, Dave + Mary), Meeting Dates...All to review last years' issue and make suggestions.

- Dave to secure mailing addresses
- Mary, Lisa to coordinate with the Printers

### c. 2024 Budget

- Jason to take the lead, all to participate
- Seal Coat considerations (beginning a new township cycle, in 8<sup>th</sup> year)
- Goal to hold mill levee stable

### d. Annual Meeting

i. March 21<sup>st</sup>, 6:PM

ii. Location

- Dave to check with Holy Cross Lutheran and confirm.

### e. Next Meeting February 1<sup>st</sup>

f. Chair Jason asked Board Members to consider (within new budget considerations) a 2.5% increase for Scott as Assessor. Specific numbers to follow.

## IX. Adjournment (Subject to Call)

Meeting adjourned at 7:45 PM

Respectfully submitted by Dave Pearce, Township Clerk

**Recommendation of the Governing Body of the City or Township**

Recommendation of the governing board of Hay Creek Township

On January 4th, 2023, the governing board of this municipality, after examination of this application and the facts, passed a resolution recommending to the Board of County Commissioners that the application be \_\_\_\_\_

**APPROVED**

Dated this 5th day of January, 2023

DT Peruse  
City Auditor or Township Clerk

**Action by the Board of County Commissioners**

Application was \_\_\_\_\_ by action of \_\_\_\_\_ County Board of Commissioners.

Based upon an examination of the facts and the provisions of North Dakota Century Code § 57-23-04, we approve this application. The taxable valuation is reduced from \$ \_\_\_\_\_ to \$ \_\_\_\_\_ and the taxes are reduced accordingly. The taxes, if paid, will be refunded to the extent of \$ \_\_\_\_\_. The Board accepts \$ \_\_\_\_\_ in full settlement of taxes for the tax year \_\_\_\_\_.

We reject this application in whole or in part for the following reason(s). Written explanation of the rationale for the decision must be attached.

Dated \_\_\_\_\_

County Auditor \_\_\_\_\_ Chairperson

**Certification of County Auditor**

I certify that the Board of County Commissioners took the action stated above and the records of my office and the office of the County Treasurer show the following facts as to the assessment and the payment of taxes on the property described in this application.

Year	Taxable Value	Tax	Date Paid (if paid)	Payment Made Under Written Protest?
				yes/no

I further certify that the taxable valuation and the taxes ordered abated or refunded by the Board of County Commissioner are as follows:

Year	Reduction in Taxable Valuation	Reduction in Taxes

County Auditor \_\_\_\_\_ Date \_\_\_\_\_

**Application For Abatement  
Or Refund Of Taxes**

Name of Applicant Lengenfelder  
William + Laurie

County Auditor's File No. 22-218

Date Application Was Filed With The County Auditor 12/13/22

Date County Auditor Mailed Application to Township Clerk or City Auditor \_\_\_\_\_  
(must be within five business days of filing date)

Joe Vetter  
by epb.

**Recommendation of the Governing Body of the City or Township**

Recommendation of the governing board of Hay Creek Township

On 01/04/2023, the governing board of this municipality, after examination of this application and the facts, passed a resolution recommending to the Board of County Commissioners that the application be \_\_\_\_\_

**APPROVED**

Dated this 5th day of January, 2023

D T Pearce  
City Auditor or Township Clerk

**Action by the Board of County Commissioners**

Application was \_\_\_\_\_ by action of \_\_\_\_\_ County Board of Commissioners.  
Approved/Rejected

Based upon an examination of the facts and the provisions of North Dakota Century Code § 57-23-04, we approve this application. The taxable valuation is reduced from \$ \_\_\_\_\_ to \$ \_\_\_\_\_ and the taxes are reduced accordingly. The taxes, if paid, will be refunded to the extent of \$ \_\_\_\_\_. The Board accepts \$ \_\_\_\_\_ in full settlement of taxes for the tax year \_\_\_\_\_.

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Dated \_\_\_\_\_

County Auditor

Chairperson

**Certification of County Auditor**

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I further certify that the taxable valuation and the taxes ordered abated or refunded by the Board of County Commissioner are as follows:

Year	Reduction in Taxable Valuation	Reduction in Taxes

County Auditor

Date

**Application For Abatement  
Or Refund Of Taxes**

Name of Applicant Brown Bradley + Kathleen

County Auditor's File No. 22-226

Date Application Was Filed With The County Auditor 12/22/22

Date County Auditor Mailed Application to Township Clerk or City Auditor \_\_\_\_\_

(must be within five business days of filing date)

Leo Wether  
by epb