

## Hay Creek Township Monthly Meeting Agenda – November 2, 2021

### Join Zoom Meeting :

<https://us02web.zoom.us/j/81090869728?pwd=VFILZ1ltMGxZUjZ4T3BLU3g2c1Zudz09>  
Meeting ID: 810 9086 9728 Passcode: 888986 Call In: 346.248.7799

#### I. 6:00 PM Call to Order

Meeting was called to order by Chair Jason at 6:06 PM Mary, Lisa, Scott and Dave were in attendance. No others attended.

#### II. Agreement on an Agenda

There was agreement on the agenda- no additions mentioned.

#### III. Public Presentations – (Citizens are welcome to bring forth any issues at this time)

No public presentations for this meeting.

#### IV. Open Supervisor Position

- a. Possible Appointment of Supervisor (1) Position (Term Ends March 2024)  
No attendees at this time. Larry Haisley had been contacted, he is interested, but was not in attendance.

#### V. Consent Agenda

- a. Approval of the Minutes from the previous Meeting  
MOTION by Mary and SECOND by Jason to APPROVE the Minutes as POSTED. No discussion. MOTION PASSED
- b. Bills Payable
- c. Account Balances  
Lisa presented the Financial Report. MOTION by Mary and SECOND by Jason to receive and accept the Report as available with the Treasurer.  
MOTION PASSED.

#### VI. Reports

- a. Assessments  
Scott presented the Assessors Report  
11 New Permits issued this month, 78 properties “in-process” and 2,681 total parcels within the Township to be kept current.  
Mary asked whether any of us knew anything about NEW CENSUS NUMBERS—no one has heard anything.
- b. Roads  
No Roads Report this month.
- c. Constituent Calls  
Mary “No Calls.”  
Jason “Two Calls...”
  1. Don Rosberg, Hay Creek Estates called wondering if 25 MPH SPEED SIGNS could be added at the ends of Senora and Adobe

and Restful Drive. Jason thought this request is consistent with subdivision signage policy, and would request of the County the 3 signs be installed.

2. JoLynn Newton, Grand Prairie Estates III edition, inquired about SPEED BUMPS for Flat Rock Loop. Jason shared with JoLynn a Sample Agreement (similar to that with Hawk Tree Residents) and if residents in Grand Prairie are interested in pursuing an agreement- "Next Steps" would be outlined and this item will appear on a future agenda.

d. Planning & Zoning Committee Report, MPO, Water Board  
Nothing to report.

#### VII. Unfinished Business

##### a. Sandy River Drive Tree Trimming

Jason shared his screen and two ESTIMATES he received from the County per Wayne and Sandy River Drive CLEANUP. Essentially a full 40 Hour work week for projected removal, (Items to be removed have been marked with RED x's. \$15,339 estimated if job can be completed without flaggers and \$19,245 if flaggers are necessary per falling debris.  
NO ACTION TAKEN.

##### b. Misty Waters Sidewalk Proposal

A Meeting of the Neighborhood Association is scheduled for early December. The Township can expect to hear from the Association thereafter.

#### VIII. New Business

##### a. Special Use Permit for Accessory Building – Lot 1, Block 1, High Top Acres Second

This request for PERMIT has been to the City Planning + Zoning Meeting on 10/27 without Township action. MOTION by Mary and SECOND by Jason to APPROVE the Special Use Permit as submitted, adding the Township request that it meet any and all subdivision covenants. Discussion included reference to an earlier parcel within the neighborhood—sidewalls, roof heights, and square footage limits are within acceptable values. MOTION PASSED. (signed document for approval is / will be here attached.)\*\*\*

##### b. New Website

###### i. Additions, Corrections, Suggestions, etc.

1. Add Burleigh County, North Dakota to the Home Page
2. Is there a possibility of moving the instruction found in a hidden / lower" panel closer the top of the Home page?

###### ii. Posting and Updating of Minutes/Information

3. Can we UPDATE the GOT WEEDS article?
4. Can we update the "Interested in Local Gov't?" story?

MARY and LISA to work together with Kevin for these updates and continue the ready to GO LIVE.

CALENDAR PAGE: Links within the Calendar Page should have the instructions as per those on the initial Calendar Page

ANNUAL MEETING seems to be missing MARCH has duplicate meetings.....one should be marked-- ANNUAL MEETING DRAFT?

LINKS PAGE: Can we request a larger Type Face for LINKS listed?

Are there any new links needed? For example: NDTOA?

MARY to communicate directly with KEVIN and ready the GO LIVE.

c. Bismarck Together 2045 Comprehensive Plan --Township Representative – Jason circulated the request from the city regarding two upcoming meetings with an invitation for the Township to participate....Jason expressed a willingness / Mary was excited for the opportunity...Jason was more excited for MARY to be the Township Representative.....MARY ACCEPTED. Jason will forward Mary's name to Daniel and the City Planning Group.

IX. For the Good of the Order

a. Updates

Jason shared a "Yearly Schedule." Lisa will add dates and notifications as she noted from duties as former Clerk. This schedule may be added to the website for interest and planning.

b. Township Position Descriptions/Expectations

No discussion...

c. ND Township Officers Meeting December 6<sup>th</sup> + 7<sup>th</sup> The registration form is available for those interested.

d. Dave shared a conversation he'd had with Commissioner Jones regarding an unpaid / overdue issue with the County. Jason has had communication with Marcus Hall. Jason understood something more formal might be coming to the Township "perhaps, something in writing."

c. Next Monthly Township Meeting December 7th

X. Adjournment (Subject to Call) 7:26 PM ADJOURNED,

DTPearce, Clerk

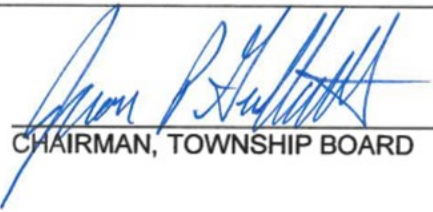
\*\*\*Attached Resolution

RESOLUTION

WE, THE BOARD OF TOWNSHIP SUPERVISORS OF HAY CREEK TOWNSHIP, BURLEIGH COUNTY, NORTH DAKOTA, HAVE BEEN ADVISED OF THE SPECIAL USE PERMIT TO INCREASE THE TOTAL ALLOWABLE AREA OF ACCESSORY BUILDINGS TO 2,900 SQUARE FEET ON LOT 1, BLOCK 1, HIGHTOP ACRES SECOND SUBDIVISION, AND HEREBY RECOMMEND TO THE BISMARCK PLANNING AND ZONING COMMISSIONERS THAT SAID SPECIAL USE PERMIT BE (APPROVED)(DENIED). (PLEASE ATTACH CONDITIONS, IF ANY, TO THE BOARD'S ACTION.)

IF THE TOWNSHIP IS RECOMMENDING DENIAL, PLEASE LIST THE REASONS:

Hay Creek Township Approves Special Use Permit as long as the accessory building also meets the subdivision covenants

  
CHAIRMAN, TOWNSHIP BOARD

DATE

11/02/2021