

Hay Creek Township Annual Meeting Agenda
Burleigh County, ND
March 16, 2021, 6:00 PM

Holy Cross Lutheran Church
7111 Williamson Drive, Bismarck, ND 58503

ZOOM Information

Join Zoom Meeting

<https://us02web.zoom.us/j/87193653000?pwd=SWt1UXZUdTlrZVpaMm0xcVhXdFNkdz09>

Meeting ID: 871 9365 3000

Passcode: 082798

Call In: 346.248.7799

- I. **Call to Order** – Lisa Schatz, Clerk/Treasurer of the Township
 - Welcome to attendees
 - Acknowledge and thank you, Pastor Matt Thompson, Holy Cross Lutheran Church
 - Introduction of Township Board, Hegel (18), Gullicks (19), Rennich (20), Schatz (19), Peterson.

- II. **Election of Meeting Moderator** – Lisa Schatz, Township Clerk

- III. **Moderator Reviews Meeting Agenda** – Moderator
Moderator states the business of the meeting:

- IV. **Election of (3) Judges** – Moderator
Moderator requests that 3 judges be selected - best to ask for volunteers. Once we have 3 volunteers ask all those present to vote for them by acclamation.
 - Duty of judges is to count ballots.
 - Have judges come forward to Clerk to sign oath.

- V. **Approval of 2020 Annual Meeting Minutes** – Moderator
 - a. Copy in handout

- VI. **Reports** – Moderator
 - 1) Roads and Maintenance
 - a. 2020 Summary
 - b. 2021 and 2022 Proposed
 - c. Appendix A Road Maintenance Fee
Annual Township Maintenance Agreement
 - d. Gravel Specifications and Pit – Clausen Pit
 - 2) Review proposed 2021-2022 Annual Budget and Proposed Levy (Schedule A and Schedule B) – Actual and proposed budgets

- X. New Business – Moderator**
- 1) **Separation of Treasurer/Clerk Position – Shelly**
 - a. Conduct Vote on Separation
 - b. Instruct attendees to vote using the ballots they were issued, fold in half, and pass to judges
 - c. Announcement of Vote – Lisa
 - 2) **Proposed 2022 Levy**
 - a. \$266,759 or about 10.00 mills
 - 3) **Nominations for (1) Township Supervisor Position (3 times and closed)**
 - a. One Supervisor, 3 Year Term (Shelly Hegel – elected 2018)
 - 4) **Nominations for Township Treasurer and/or Clerk Position (3 times and closed)**
 - a. Treasurer and/or Clerk, 2 Year Term (Lisa Schatz – elected 2019)
 - 5) **Conduct Election of Supervisors, Treasurer and/or Clerk, and Approval of the Levy – Lisa and Judges**
 - a. Instruct attendees to vote using the ballots they were issued, fold in half, and pass to judges
 - 6) **Announcement of Elections – Lisa**
 - 7) **Supervisors Sign Oaths – Lisa**
- XI. For the Good of the Order – Moderator**
- 1) Subdivision Paving – Assessment District by Landowners –
 - 2) Misc. Township Reminders
 - a. Grass Clippings on Roadway
 - b. Obey Rules of the Road
 - c. Littering
- XII. Adjournment (Subject to Call) – Moderator**

Hay Creek Township
2020 Annual Meeting
Minutes - March 17, 2020

CALL TO ORDER: The clerk called the meeting to order at 6:00 PM at the Holy Cross Lutheran Church, located in Bismarck, ND. All Hay Creek Board Members were present with the exception of Jason Gullicks. A total of 14 members were present, which includes the board members.

ELECTION OF MEETING MODERATOR: Mark Gaydos was unanimously elected.

ELECTION OF JUDGES: Three judges were selected by acclamation and judge's oaths were signed.

2019 ANNUAL MEETING MINUTES: Motion to include "Shelly Hegel informed the attendees that at this time an organizing of notifications cannot move forward due to a lack of volunteers." Motion carried.

REPORTS: Moderator reviewed the 2019, 2020, and 2021 Hay Creek priorities. The 2019 actual receipts and expenditures, and the 2020-21 estimated receipts and expenditures were reviewed and discussed with attendees. Discussion held regarding the proposed mill of 9.61. Motion to include on the 2020 ballot a mill levy increase of 1.39 or 11.0 and funds be dedicated to section line roads. Motion carried.

NEW BUSINESS: Moderator announced the mill levy ballot options as 9.61 or 11.0. Moderator called for nominations of the township supervisor positions.

- Mary Rennich was nominated from the floor for a three year term, and
- Jason Gullicks was nominated to fulfill his remaining two year term.

Mary Rennich and Jason Gullicks were unanimously selected. The mill levy vote ended in a tie and ballots were redistributed. The second vote (9 yea and 5 nay) indicated the proposed mill levy of 9.61 be adopted.

FOR THE GOOD OF THE ORDER: Moderator reviewed subdivision paving – assessment district by landowner.

ADJOURNMENT: Meeting adjourned at approximately 6:50 PM.