

Hay Creek Township Monthly Meeting Agenda

April 5, 2023

Zoom Meeting

I. 6:00 PM Call Meeting to Order

Meeting called to order by Mary Rennich. Mary, Larry, Scott, Jim, Brandy, and Claudia all present. Additional attendee- Ryan Stuart.

II. Tax Equalization Meeting- Scott Peterson, Hay Creek Township Assessor, available to answer questions from the public regarding the assessment valuation letters that were sent to individuals within the township with valuation increases of greater than \$3,000 and 10% of home value. No questions offered.

III. Regular meeting called to order.

a. Discussion of meeting moderator brought forth by Mary Rennich as the chair position is vacant following the new election of board members. Mary volunteered to moderate the meeting this evening. Motion by Jim and Second by Claudia. Unanimous.

b. Election of New Chair position for one year term.
Motion to nominate Mary Rennich put forth by Jim, Seconded by Claudia.
Motion to nominate Jim Martel put forth by Mary, Seconded by Larry.
Discussion followed and Mary agreed to accept the position for one year term.
Unanimous.

c. Discussion of Board Roles reviewed for new board members. No action taken.

IV. Agreement on Agenda- No additions.

V. Public Presentation- – (Citizens are welcome to bring forth any issues at this time). No Discussion.

VI. Consent Agenda-

a. Approval of March 2023 minutes. Motion to approve by Larry and Seconded by Jim. Unanimous.

b. Bills Payable- Report by Brandy, distributed to board prior to meeting.

c. Account Balances- Report by Brandy, distributed to board prior to meeting.
Motion to approve financials by Larry and seconded by Jim.

VII. Reports-

a. Assessments:

- Scott gave a brief overview of the Property assessment process for the benefit of the new board members and the public attending the meeting.

- Currently 2,637 total parcels in Hay Creek township.
- 57 properties have new or ongoing construction.
- 3 new permits this past month.
- 35 miles driven
- 38 hours worked

- b. Roads: No new business.
- c. Constituent Calls- Mary had a call from a Rohrich in Heartland Dr. to assist him with opening a culvert due to a broken leg. Mary also had a call from a resident in Aleutian Drive to have someone look at a section of sinking pavement over a culvert which they state has become a potential hazard to kids riding bikes and vehicles. Mary referred these issues to appropriate Burleigh County officials. No further action taken.
- d. Planning & Zoning Committee Report, MPO, Water Board: No new business.

VIII. Unfinished Business-

- a. 2023 Seal coat/Graveling Lists: Motion sought to reapprove the list with new board members. Motion made by Larry and Seconded by Jim. Unanimous.
- b. Mary will initiate returning list to Dan Schriok with Burleigh County prior to April 15, 2023 deadline.

IX. New Business-

- a. Discussion of need for Zoom Pro business account for township. Mary noted the township will need to invest in a meeting link source to continue remote township meetings. The cost of a Zoom Pro account is \$149.90. It was noted this type of account would be necessary as the meeting lengths typically run longer than 40 minutes and would host a larger capacity for township residents who wish to attend the meetings virtually. Motion to approve Zoom Pro account for the township was moved by Larry and Seconded by Jim. Unanimous.

X. For the Good of the Order-

- a. Mary and Claudia will both be unable to attend next month's meeting. Brandy will assume the clerk position for the meeting.
- b. Next month's meeting will be May 3, 2023, at 6:00 via Zoom.

XI. Adjournment-

Meeting Adjourned at 6:56 PM

Respectfully submitted, Claudia Kuball, Township Clerk