

**Hay Creek Township Annual Meeting Agenda**  
**Burleigh County, ND**  
**March 15, 2022, 6:00 PM**

Holy Cross Lutheran Church  
7111 Williamson Drive, Bismarck, ND 58503

- I. **Call to Order** – Township Clerk
  - Welcome to attendees
  - Acknowledge/Thank You, Pastor Matt Thompson, Holy Cross Lutheran Church
  - Introduction of Township Board
  
- II. **Election of Meeting Moderator**
  
- III. **Moderator Reviews Meeting Agenda** – Moderator
  - Moderator states the business of the meeting
  
- IV. **Election of (3) Judges** – Moderator
  - Duty of judges is to count ballots
  - Moderator requests that 3 judges be selected – Ask for volunteers
    - Upon 3 volunteers – Ask all those present to vote for them by acclamation
    - Have judges come forward to Clerk to sign oath
  
- V. **Approval of 2021 Annual Meeting Minutes** – Moderator
  - Copy attached
  
- VI. **Reports** – Moderator
  - Roads and Maintenance
    - 2021 & 2022 Summary
    - Annual Township Maintenance Agreement
    - 2023 Proposed Priorities
  - Review proposed 2023 Annual Budget and Proposed Levy
    - Schedule A and Schedule B

**VII. New Business – Moderator**

- **Proposed 2023 Levy**
  - \$284,188/10.00 mills
- **Nominations for Township Supervisor Positions** (*3 times and closed*)
  - One Supervisor, 3 Year Term
    - Currently held by Jason Gullicks
  - One Supervisor, Remaining 2 Year Term
    - Currently held by Larry Haisley
      - Appointed in 2021 to fill vacant position
- **Nominations for Township Clerk Position** (*3 times and closed*)
  - Clerk, Remaining 1 Year Term
    - Currently held by Dave Pearce
      - Appointed in 2021 to fill vacant position
- **Conduct Election of Supervisors, Clerk, and Approval of the Mill Levy**
  - Township Clerk and Judges
    - Instruct attendees to vote using the ballots they were issued
      - Fold in half and pass to judges
- **Announcement of Elections** – Township Clerk
- **Supervisors Sign Oaths** – Township Clerk

**VIII. For the Good of the Order – Moderator**

- Township Reminders
  - Snow Removal
  - Grass Clippings
  - Obey Rules of the Road
  - Littering

**IX. Adjournment (Subject to Call) – Moderator**

Hay Creek Township  
2021 Annual Meeting Minutes  
March 16, 2021

**CALL TO ORDER:** The clerk called the meeting to order at 6:00 PM at the Holy Cross Lutheran Church, located in Bismarck, ND. All Hay Creek Board Members were present. A total of 16 members were present, which includes the board members.

**ELECTION OF MEETING MODERATOR:** Jason Gullicks was unanimously elected.

**ELECTION OF JUDGES:** Three judges were selected by acclamation and judge's oaths were signed.

**2020 ANNUAL MEETING MINUTES:** Motion to approve the 2020 Annual Meeting Minutes as presented. Motion carried.

**REPORTS:** Moderator reviewed the 2022 Hay Creek Township priorities. The 2020 actual receipts and expenditures, and the 2021-22 estimated receipts and expenditures were reviewed and discussed with attendees. A proposal of 9.61 and 10.0 mill levy were discussed and presented to attendees.

**NEW BUSINESS:** Discussion by Hegel to divide the current combined position of Clerk/Treasurer into two separate positions on the board. The attendees vote of (14 yea and 2 nay) indicated the board positions be separated.

Moderator announced the mill levy ballot options as 9.61 or 10.0. The attendees vote of (15 yea and 1 nay) indicate the 10.0 mill levy be accepted.

Moderator called for nominations of the township supervisor, treasurer, and clerk positions.

- Shelly Hegel was nominated from the floor and re-elected for a three-year supervisor term,
- Lisa Schatz was nominated from the floor and re-elected for a two-year treasurer term,
- Julie Dethloff was nominated from the floor and elected for a two-year clerk term.

**FOR THE GOOD OF THE ORDER:** Moderator reviewed subdivision paving, grass clippings on roadway, obeying the rules of the road, and littering.

**ADJOURNMENT:** Meeting adjourned at approximately 6:55 PM.