

Hay Creek Township Annual Meeting Agenda
Burleigh County, ND
March 21, 2023, 6:00 PM

Holy Cross Lutheran Church
7111 Williamson Drive, Bismarck, ND 58503

- I. **Call to Order**
 - Welcome to attendees
 - Acknowledge and thank you, Pastor Matt Thompson, Holy Cross Lutheran Church
 - Introduction of Township Board
- II. **Election of Meeting Moderator**
- III. **Moderator Reviews Meeting Agenda – Moderator**
Moderator states the business of the meeting
- IV. **Election of (3) Judges – Moderator**
Moderator requests that 3 judges be selected - best to ask for volunteers. Once we have 3 volunteers ask all those present to vote for them by acclamation.
 - Duty of judges is to count ballots.
 - Have judges come forward to Clerk to sign oath.
- V. **Approval of 2022 Annual Meeting Minutes – Moderator**
 - a. Copy in handout
- VI. **Reports – Moderator**
 - 1) Roads and Maintenance
 - a. 2022 Summary
 - b. 2023 and 2024 Proposal
 - c. Appendix A Road Maintenance Fee
Annual Township Maintenance Agreement
 - d. Gravel Specifications and Pit – Clausen Pit
 - 2) Review proposed 2024 Annual Budget and Proposed Levy (Schedule A and Schedule B)
- VII. **New Business – Moderator**
 - 1) **Proposed 2024 Levy**
 - a. 11.00 mills or about \$340,883
 - 2) **Nominations for (2) Township Supervisor Position (3 times and closed)**
 - a. One Supervisor, 3 Year Term (Mary Rennich)
 - b. One Supervisor, Remainder 2 Year Term (Jason Gullicks)
 - 3) **Nominations for Township Treasurer Position (3 times and closed)**
 - a. Treasurer, 2 Year Term (Lisa Schatz)
 - 4) **Nominations for Township Clerk Position (3 times and closed)**
 - a. Clerk, 2 Year Term (Dave Pearce)

- 5) **Conduct Election of Supervisors, Clerk, and Approval of the Mill Levy –**
Dave and Judges
 - a. Instruct attendees to vote using the ballots they were issued, fold in half,
and pass to judges
- 6) **Announcement of Elections**
- 7) **Supervisors Sign Oaths**

VIII. For the Good of the Order – Moderator

- 1) Subdivision Paving – Assessment District by Landowners
- 2) Misc. Township Reminders
 - a. Snow Removal
 - b. Obey Rules of the Road
 - c. Littering

IX. Adjournment (Subject to Call) – Moderator